

PROVISIONING REQUEST FORM



Please send this request form to your supervisor for approval.

Name	<input type="text"/>	Department	<input type="text"/>
Supervisor	<input type="text"/>	Role	<input type="text"/>

Please check off any applications that you would like access to listed below:

- Zoho One Applications:**
- ☐ **Books** - Online accounting software that manages your finances, automates business workflows, and helps you work collectively across departments
 - ☐ **Bookings** - Syncs your calendars while letting customers self-schedule and pay for appointments
 - ☐ **Backstage** - Event management software that empowers event organizers to plan and run conferences, meetups, and product launches
 - ☐ **Campaigns** - Email marketing toolkit that helps you to create responsive designs, customize messages, deliver emails to inboxes, trigger automated workflows, and connect with new customers
 - ☐ **CRM** - Online Sales CRM software that manages our program participants, donors, sponsors and funders
 - ☐ **Forms** - Software used to create forms that are shareable online and can efficiently manage your data received from clients
 - ☐ **Projects** - Project management software that helps you plan your projects, track work efficiently, and collaborate with your team
 - ☐ **Sign** - Digitally sign documents yourself and email the signed copies to others, get documents signed on the spot, or send documents to request signatures
 - ☐ **Sites** - Create your website quick and easy by choosing from a collection of customizable templates
 - ☐ **Sprints** - An agile project management tool that helps teams adopt an iterative and collaborative approach to work
 - ☐ **Survey** - Create custom surveys, collect real-time data, and analyze responses with reports, charts and graphs

If you would like to have beyond a user access level to any of these applications please specify for which and why:

<p>Other Applications:</p> <ul style="list-style-type: none"><input type="checkbox"/> Trello<input type="checkbox"/> EE YouTube Channel<input type="checkbox"/> Zoom<input type="checkbox"/> Adobe Acrobat Pro<input type="checkbox"/> Adobe Creative Cloud<input type="checkbox"/> Acuity<input type="checkbox"/> Stripe or Dex/Forte	<p><i>Please provide a brief explanation if you are requesting access to a platform that is not usually given for this user's role:</i></p> <div></div>
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PROVISIONING REQUEST SUBMISSION FLOWCHART

